

Welcome to the 2023 Wickford Art Festival!

Artists may begin to enter Wilson Park via Intrepid Drive (see the map below) starting at 4pm on July 7, 2023.

- From 4-5pm ---any handicap artists and older artists should be checking in and setting up, allowing the limited number of Volunteers to help them set up
- From 5pm on, the rest of the artists can begin to check in and set up, and yes, you will get help from Volunteers and myself
- Volunteers will be wearing a bright yellow shirt that clearly states VOLUNTEER on the front of the shirt

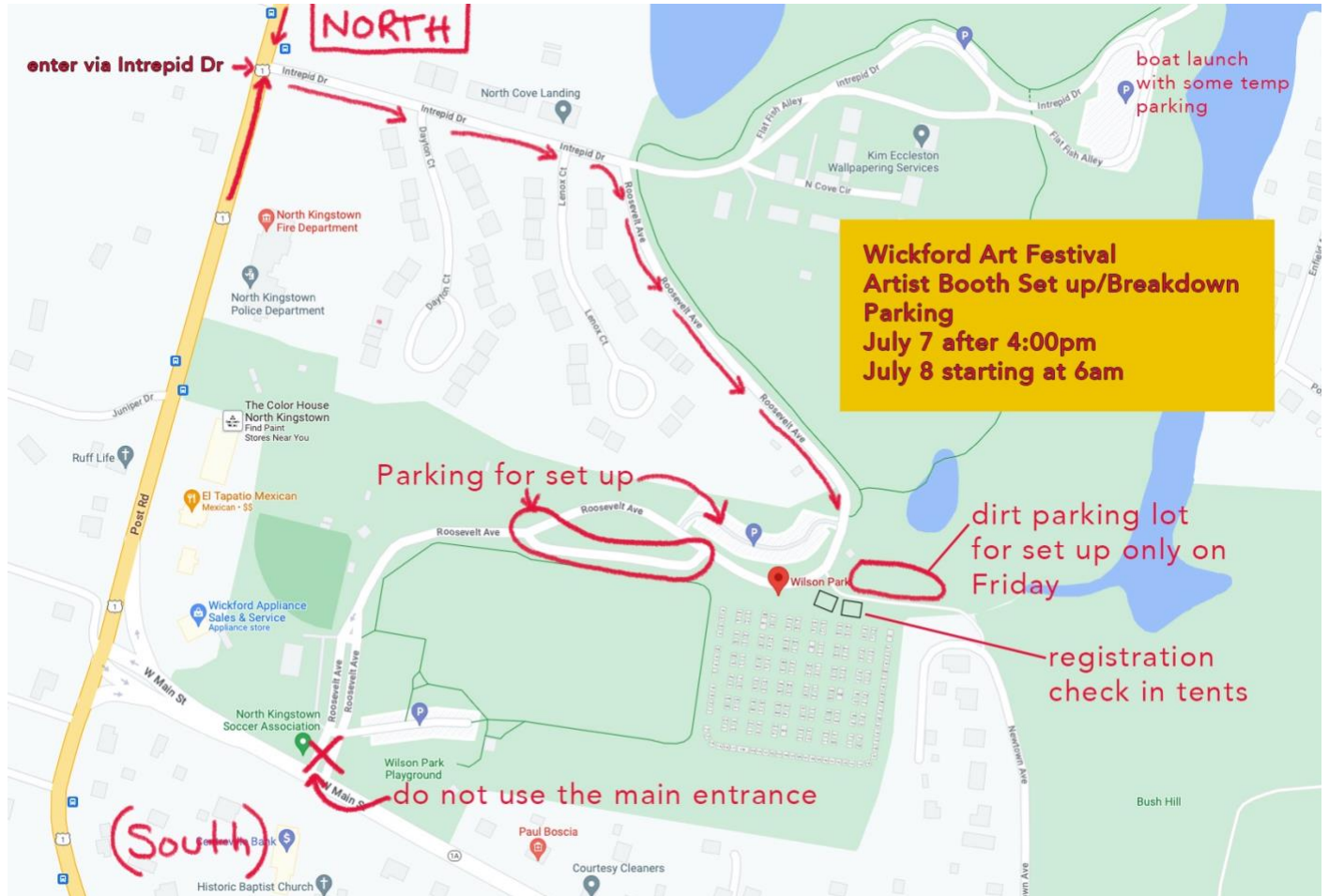
Check in involves:

1. Obtaining your artist badge/lanyard
2. Your booth card which should be displayed in the upper left hand corner of your booth for the duration of the Festival = EMT Purposes
3. Your tax permit status (annual or temp)---- if you have an annual permit please show a copy of this to our Volunteer who checks you in and it will need to be displayed in your booth for the duration of the show.
4. Temp Permits have 4 copies which have been emailed to you already-- --*the application is the first copy and you turn that in with us at check in, *the permit itself to stay in your booth during the show, *and then one of the 2 final copies will get turned into us at the close of the show---the other is for your records
5. And signing off on a document in which you will enter your license plate number (for the local Police Dept just in case there any parking issues), and that you will not use stakes in the ground to secure your tent. If you damage the field in any way with the use of stakes, then you are liable for that damage. Please weight your booth with whatever method works best for you.

July 7, BOOTH SET UP ADDRESS (GPS):

Wilson Park, 211 West Main St, North Kingstown, RI 02852-.25 Miles from Wickford Village

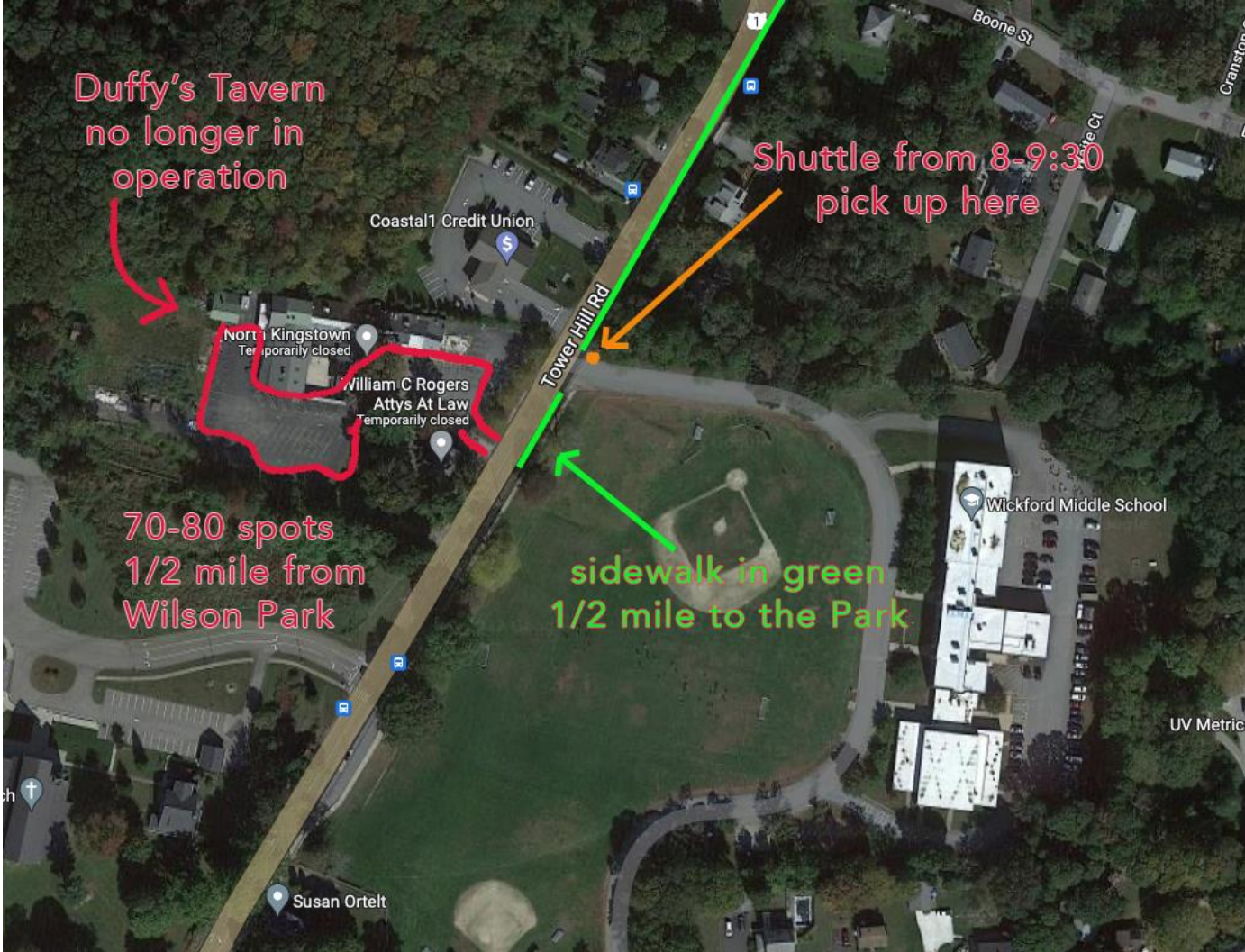
- Enter the park via **Intrepid Road off of Route 1/Post Road**. Intrepid to Roosevelt. See the Map. This way the traffic coming in is going one way and the main entrance is for Park Guests and North Kingstown Recreation activities.
- **4 pm start** on check in!!! If you come earlier you will have to wait and be cued up



ARTIST PARKING DURING THE FESTIVAL

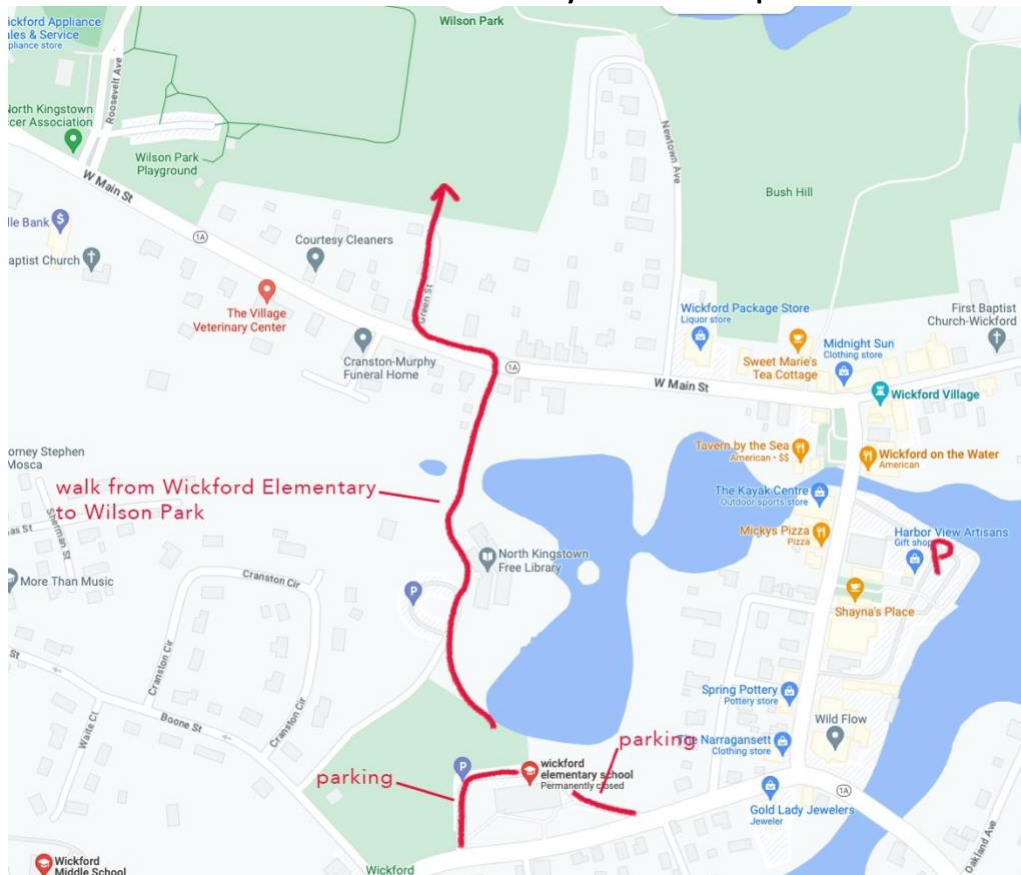
Duffy's Tavern --- 235 Tower Hill Road, North Kingstown RI (GPS ADDRESS):

- About 70-80 Spots available
- There will be a shuttle bus leaving from the Middle School from 8-9:30 on Sat/Sun
- There will be Volunteers here to assist you in the morning



**Wickford Elementary School (no longer in operation)
99 Philipps Street, North Kingstown, RI 02852**

- **Park in the staff and teacher spots-----there are about 20-30 spots depending on how everyone parks their cars**
- **Please do not park on the field; this is a public access park**
- **You can walk across the field to the Library and there is a path that leads to Wilson Park**



There is also more public parking along West Main Street and in Wickford Village–Wickford Town Dock and off of Brown Street; behind Walgreen’s (no longer in operation)

REMINDERS

- **Tax permits MUST BE ON DISPLAY AT ALL TIMES**
- **NO STAKES!!!! Weights to secure your tent please.**

SUNDAY BREAKDOWN - 5 PM

- **Volunteers will start making the rounds to your booths to collect sales information for the tax report at 2pm on Sunday**
- **You will be able to utilize the open dirt lot, areas where the food trucks were and any other nearby parking to break down after 5pm.**

DIRECT FESTIVAL PHONE NUMBER - save this to your phone:

Brian C O'Malley - Festival Director (401) 524-1791

CURBSIDE PICKUP - PURCHASED ART

- Find a volunteer in a yellow shirt and ask them for assistance **OR TEXT/Call (401) 477-6517 or (401) 465-0222** with your name & booth # to request a volunteer to come to your booth
- Volunteer will tag the purchased art and bring it to the main WAA booth & give the buyer a curbside pickup pass to come back to in the park with their vehicle
- Buyer will text the number when they park and a volunteer will bring them their purchased art to their car